



SHEPTON MALLET
S U N D A Y
M A R K E T

Trader Pack

Black Sheep Events CIC

Updated: April 2024

This pack contains guidance for traders participating in Shepton Mallet Sunday Market. It includes directions to the market site, start and finish times and parking arrangements and other key information that you need to be aware of and must adhere to.

Please read this carefully prior to attending.

Terms and Conditions

By trading at Shepton Mallet Sunday Market with Black Sheep Events CIC, you agree to comply with our Terms and Conditions, which have been sent to you separately.

Please familiarise yourself with these. Please pay special attention to; Health & Safety regulations, gazebos, structures & vans, food safety, electrical and gas equipment and ground protection within your stall.

Any failure to comply with the Black Sheep Events CIC T&Cs may result in cancellation of trade. In this situation, there will be no refund of pitch fees paid.

Health & Safety Checks

Black Sheep Events organisers will do random Health and Safety checks throughout the year to make sure each stallholder is still compliant and up to date with regulations and certificates.

Contact numbers

Prior to each market we will let you know via email who will be the market manager for the event and send you their details in case of emergencies. However, feel free to email us at hello@sheptonmalletsundaymarket.org.uk with queries.

Directions to the Market

The market area is in the Market Place, High Street & Town Street, accessed through Great Ostry car park. The map below shows how traders should access the market area.

Parking

Car parking is available at nearby Great Ostry and Commercial Road car parks, located close to both Town Street & The Market Place. The rate is £2.20 for all day parking on a Sunday.

Toilets

Portaloos are located under The Amulet in the Market Place or Traders can use the public toilets located at Commercial Road car park.

Set Up & Pack Down

Set up times will be by an allocated time slot, starting at 7am. After unloading, traders' vehicles must be moved to a nearby parking site and may not remain in the market area. Any traders that breach this arrangement may be fined by local authorities.

Traders are advised to bring a sack truck, trolley or other assistance as vehicle access may be a short distance from your pitch. Please contact the market manager if you are attending on your own.

Traders who arrive early or late may have to wait before being able to unload their vehicle. Please follow the Market Manager's instructions.

Traders should not commence packing down before 3pm unless authorised to do so by the Market Manager. If you have sold out please display a notice. You are however, able to clean & pack the inside of your structures but not the structure itself due to the safety of other stall holders and pedestrians. If you have an emergency and need to pack up during the market hours, please notify the Market Manager.

You will have a minimum of 30 minutes to pack down and move your vehicle.

Trading Hours

Trading hours for the market are 10am to 3pm.

Emergency Contact Numbers

Market Manager +- Charlie Bolderow | 07751950499

Trader's Manager - Amber Smithwick | 07985209982

Safety Manager - Martin Berkeley | 07966008778

First Aid - Claire Goodman | 07411189739





